

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

THORNTON RURAL FIRE PROTECTION DISTRICT

MEETING May 20, 2021

Meeting of the Board of Directors was called to order by Board Chairman Jim Allan at 6:30 pm.

Chief Downey from Woodbridge Fire Department - present
Intern Secretary Alix Strapp - Present
District Secretary - Sharon Tucker - Excused Absence

Roll Call of Directors:

Jim Allan - Present
William Stokes - Present
Leonard Clark - Present
Bill Price - Present
Frank Yoka - Present

- 1) Guests Attending: Alberto Garcia, Robert Clark & Durand Lee Henderson
Captain Brian from Woodbridge Fire.
- 1A) Public Discussion: None
- 2) Communications Received: Kristy Fong is out on medical evaluation and needs to be cleared to come back. Chief Downey said she will be given an extension for her physical to come back. Kristy was signed up for a driving class, and she is on modified duty to be able to complete her class.
- 3) Reading of the Minutes: Minutes of the regular meeting of April 2021 Are not available at this time, but will be transcribed and furnished at Next regular meeting.
- 4) Financial Report & Bill Log: San Joaquin County financial balance is \$363,822.07; as of 4/30/21. Presentation of bill log for May 2021 in the amount of \$10,380.91 a motion was made to pay bills as presented by Director Stokes, motion 2nd. by Director Clark, so carried. Capital Reserve is \$7.00, Special Fund balance is \$1,220.50, Banner Bank General fund is \$215,233.72 and Payroll account balance is \$29,236.06.
Disposable funds as of May 2021 is \$619,901.00. Board asked Alix to Report back what Gatchell Grant Resource invoice is for. Chief Downey Stated that a different phone system would be more efficient and more Cost effective. Checking on upfront costs. To be further discussed.

- 5) Committee meeting and report: None
- 6) Fire Fighters Association report: None
- 7) Old Business: None
- 8) New Business: Report on Mutual aid from Woodbridge Fire. Employees are implemented a scheduling system from Woodbridge. No extra cost to Thornton. Emails were added for all members of district through Woodbridge network. Chief Downey provided a report of repairs. An organizer shelf was purchased for the kitchen. A hose pack was purchased because old one was beyond repair. An ice machine was purchased for safety required by OSHA. Chief Downey states if there are expenses to Woodbridge fire that is created with overtime to cover Thornton Fire, they need to recuperate that cost. William Stokes asked if they could attend a Woodbridge fire meeting. Chief states maybe they can use the wage of the old fire chief or go to the Woodbridge Board. Jim states at the special meeting from last week they took two actions. They hired an attorney to do a onetime personnel resolution matter and authorized William to negotiate with Woodbridge fire district to give Thornton interim coverage for command and control. William contacted Woodbridge Board members to keep Thornton Fire station open. They still must work out details with Woodbridge and compensate them. It is not Mutual Aide. Jim recommends after a month get another report from Woodbridge once they see what the costs of providing services to Thornton are. Woodbridge provided their training plan. Next week they will start rotating the fire fighters so they can train together. Woodbridge Engine 4 came up to the Thornton Fire dept. Showed them how to deploy lines off the fire rigs. Thornton district will not be left uncovered. Some of the fire equipment is missing shelving. Captain Brian will be going through the equipment and policies and procedures. Captain will make recommendations and evaluate as he goes. No motions were made.
- 9) Chief's Report: None
- 10) Open Discussion: None
- 11) Closed Session: Alix, Fire Fighters present and Woodbridge Fire Personnel excused. Discussion on litigation.
- 12) Adjourn Meeting: Motion made by Director Stokes to adjourn and 2nd. by Director Clark at so carried., time undisclosed.

Respectfully Transcribed & Submitted by:
Sharon Tucker, District Secretary
Recorded and presented: by Alix Strapp

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