MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
THORNTON RURAL FIRE PROTECTION DISTRICT
25999 Thornton Rd., Thornton, CA. 95686
December 11, 2025

CALL TO ORDER:

Chairman Allan called the regular meeting of the Thornton County Fire Protection District Board of Directors to order at 6:27 p.m.

ROLL CALL:

Directors Present:	Jim Allan, William Stokes, Jose Torres and Paul Guzman
Absent:	Secretary Diana Tidwell (excused)
Staff Present:	Fire Chief Alberto Garcia

GUESTS ATTENDING:

Dominic Magagnini and Stacey Passaro

AGENDA:

On motion of Vice Chairman Stokes, seconded by Directory Yoka, agenda for December 11, 2025, meeting approved. All ayes. Motion carried unanimously.

PUBLIC DISCUSSION:

None

COMMUNICATION RECEIVED:

County auditor found discrepancies with past audits and asked what the district is doing to mitigate it. The district emailed back explaining we terminated prior third-party administrator and hired someone in-house. The County auditor accepted the response.

READING OF THE MINUTES:

On motion of Vice Chairman Stokes, seconded by Director Guzman, minutes for November 13, 2025, regular meeting approved. All ayes. Motion carried unanimously.

FINANCIAL REPORT & BILL LOG:

On motion of Vice Chairman Stokes, seconded by Director Yoka, financials and bill logs for November 2025 approved. All ayes. Motion carried unanimously.

COMMITTEE MEETING:

Chairman Allan to bring set of bylaws and recruitment fliers for Citizen Oversight Committee to next board meeting. Goal is to have three to five committee members on Measure S Committee. Anticipates first meeting in February 2026.

FIRE FIGHTERS ASSOCIATION REPORT:

None

OLD BUSINESS:

A. None

NEW BUSINESS:

A. On motion of Director Torres, seconded by Director Guzman, SCBA flow test approved for $1085.00. All ayes. Motion carried unanimously.
B. On motion of Director Guzman, seconded by Vice Chairman Stokes, approve request to apply for 80/20 AFG Grant for New Fire Engine and pay the 20 percent if grant is approved. All ayes. Motion carried unanimously.
C. On motion of Director Guzman, seconded by Director Yoka, FY 22/23 annual audit by Hawks and Associates approved. All ayes. Motion carried unanimously

CHIEFS REPORT:

A. Chief Garcia reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 28 calls for the month of November 2025, for a total of 383 calls on the year, an increase of 57 calls from last year. Thomas Allen Winery failed their initial inspection and were advised corrections must be completed by December 18th.
B. There has been no public announcement on the AFG Grant.
C. Firefighters move into their permanent shifts on December 15th. Memorandum of Understandings need to be signed.
D. Kaiser has officially accepted covering Thornton Fire District personnel with medical benefits starting December 1st.
E. The washing machine was replaced due to motor and pulley failure. A repair technician advised not to replace the parts due to the cost of labor and parts. The dryer pulley and a belt were replaced. New washer will be delivered on Tuesday.
F. Monthly North County and in-house training continue.
G. Firefighters Association assisted with Thanksgiving dinner and will participate in the Christmas parade tomorrow, December 12th at 6:30 p.m. They will host the community after the parade and provide cookies and hot chocolate.
H. Engine 17-1 water level gauge was sent over however they shipped the wrong part. Engine 17-2 still has existing issues with no repairs scheduled. There are no additional issues to report on other apparatus.

OPEN DISCUSSION:

None

CLOSED SESSION:

None

ADJOURN MEETING:

On motion of Vice Chairman Stokes, seconded by Director Yoka, the Board of Directors meeting was adjourned at 6:56 p.m. All ayes. Motion carried unanimously.

ATTEST: _____

DIANA TIDWELL