

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
THORNTON RURAL FIRE PROTECTION DISTRICT
25999 Thornton Rd., Thornton, CA. 95686
September 11, 2025**

CALL TO ORDER:

Chairman Allan called the regular meeting of the Thornton County Fire Protection District Board of Directors to order at 6:30 p.m.

ROLL CALL:

Directors Present: Jim Allan, William Stokes, Paul Guzman, Jose Torres and Frank Yoka
Absent: None
Staff Present: Fire Chief Alberto Garcia and Secretary Diana Tidwell

GUESTS ATTENDING:

None

AGENDA:

On motion of Vice Chairman Stokes, seconded by Director Yoka, amendment to agenda for September 11, 2025, meeting approved. All ayes. Motion carried unanimously.

PUBLIC DISCUSSION:

None

COMMUNICATION RECEIVED:

Email correspondence received from Hawks and Associates regarding completion of FY 2022 & 2023 Audit and share with each Director.

READING OF THE MINUTES:

On motion of Vice Chairman Stokes, seconded by Director Yoka, minutes for August 14, 2025, regular meeting approved. All ayes. Motion carried unanimously.

FINANCIAL REPORT & BILL LOG:

On motion of Vice Chairman Stokes, seconded by Director Torres, financials and bill logs for August 2025 approved. All ayes. Motion carried unanimously.

COMMITTEE MEETING:

None

FIRE FIGHTERS ASSOCIATION REPORT:

None

OLD BUSINESS:

A. None

NEW BUSINESS:

- A. On motion of Vice Chairman Stokes, seconded by Director Yoka, board approved to stay with Keenan and Associates for district medical plan and to change benefits to Kaiser Platinum plan. All ayes. Motion carried unanimously.
- B. On motion of Director Yoka, seconded by Director Guzman, approve payment of \$7171 for engine repairs from strike team deployment. All ayes. Motion carried unanimously.

CHIEFS REPORT:

- A. Chief Garcia reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 25 calls for the month of August 2025, for a total of 278 calls on the year, an increase of 32 calls from last year. The district is current with business inspections and preplans. October is Fire Prevention Month. District will be working with New Hope to teach the youth about fire prevention.

Thornton Rural Fire Protection District – September 11, 2025

- B. Chief Garcia working with OTS. Recommends the district hire a grant to write the AFG Grant.
- C. There are no staffing changes to report.
- D. Crews are back from Strike team deployment.
- E. Monthly North County training continues and probationary firefighters are almost at their one-year mark.
- F. Firefighters Association is working with the community to host Thanksgiving and are also working with some MAC board members to plan a Christmas parade.
- G. Engine 17-1 had 3 tires replaced due to fire on Highway 12. Engine 17-2 has existing issues with no repairs scheduled. There is an invoice attached for Engine 17-3 repairs. There are no additional issues to report on other apparatus.

OPEN DISCUSSION:

None

CLOSED SESSION:

The Board convened into closed session @ 7:00 p.m.

The Board reconvened into open session @ 7:09 p.m. with the following motion:

- A. On motion of Vice Chairman Stokes, seconded by Director Yoka, approve 4 MOUs for all classes presented. All ayes. Motion carried unanimously.

ADJOURN MEETING:

On motion of Director Guzman, seconded by Director Yoka, the Board of Directors meeting was adjourned at 7:09 p.m. All ayes. Motion carried unanimously.

ATTEST:



DIANA TIDWELL