

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

THORNTON RURAL FIRE PROTECTION DISTRICT

MEETING of JANUARY 9, 2020

Meeting of the Board of Directors was called to order by Board Member Leonard Clark at 6:30 pm

Chief Watkins - Present
Secretary Sharon Tucker - Present

Roll Call of Directors:

Jim Allan - Present
William Stokes - Present
Leonard Clark - Present
Bill Price - Present
Frank Yoka - Present

1) Guests Attending: Alberta Garcia and Robert Clark

1A) Public Discussion: None

2) Communications Received: None

3) Reading of the Minutes: Minutes of the regular meeting of November 2019 reviewed by all Board Members present (no December meeting held). There being NO corrections or amendments to the minutes; A motion was made by Director Clark, and 2nd. by Director Yoka, accepted as presented, so carried.

4) Financial Report & Bill Log: SJC financial balance of December 31, 2019 Is \$265,731.68 Banner Bank general acct balance December 31, 2019 is \$146,048.86, and the payroll account balance for December 31, 2019 is \$37,189.74, Retirement Cost \$800.00, bill log for January 2020 is \$26,686.45 payroll expense for December is \$14,284.21. Total funds available \$405,067.75. Director Stokes wants to know what the debit card is used for? Chief Watkins, has been requested by Directors to keep a LOG of each debit and credit card purchase and submit to secretary to backup bank statements. Log the Apple and video's also be shown on the log. The Board approved secretary to pay utilities, phone, etc. in advance of the meeting's if they are due in order to avoid late fees. Capital reserve account \$7.00, Special Fund balance \$1,210.50.

Presentation of bill log for January 2020 in the amount of \$26,686.45; a motion to accept and pay bills as presented was made by Director Yoka, 2nd. By Director Stokes, so carried, unanimously. No nays

- 5) Committee meeting and report: None
- 6) Fire Fighters Association report: None
- 7) Old Business: Intern Pay: Chief passed out a worksheet showing suggested pay increases. Department is unable to get "volunteers" at the current rate per shift. A motion was made to increase intern shift pay from \$65.00 to \$100.00 by Director Clark, 2nd. by Director Stokes. All in favor of this increase unanimous no nays, so carried. Chief passed out spread sheet showing the annualized cost of pay increase. This would make the district into to 2.0 insurance compliance. This is a result of fully covered shifts.
- 8) New Business: A: Secretary duties: Secretary Sharon Tucker requested that she be able to have a substitute attend the meetings and present Tucker's prepared reports, sub will also record minutes and forward to Sharon. Sharon will be available by phone or computer at each meeting. After brief discussion by the Board, there were no objections to trying this.
- 9) Chief's Report: Chief Watkins presented attached report for December 2019 outlining; calls, apparatus report, inspections, equipment needs, academy, district meetings and any association reports. Chief got board approval to look into purchasing a storage container.
- 10) Open Discussion: None
- 11) Closed Session: None required, carry to November meeting.
 1. Potential Litigation
 2. Personnel Issue
- 12) Adjourn Meeting: Motion to adjourn made by Director Yoka, 2nd. By Director Clark, so carried meeting adjourned 7:23pm

Respectfully Transcribed & Submitted by:
Sharon Tucker, District Secretary
Recorded by Chief Watkins

